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Tarrant County Out-of-State Travel Request

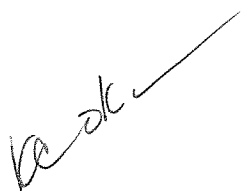
Department: COUNTY CLERK'S OFFICE		Name: KIZZY BURTON <i>**If applicable, list additional names below.</i>											
Conference/Seminar Name: 7TH ANNUAL CONFERENCE OF AMERICAN COURT COLLECTIONS													
Destination: LAS VEGAS, NEVADA		Dates: Departure: TUESDAY, MAY 2, 2023 Return: THURSDAY, MAY 4, 2023											
Project Expenditures: <table border="1"> <tr> <td>Transportation:</td> <td>\$ 355.80</td> </tr> <tr> <td>Hotel/Motel:</td> <td>\$ 185.96</td> </tr> <tr> <td>Registration:</td> <td>\$499.00</td> </tr> <tr> <td>Other (specify): Adv. Meal Per Diem</td> <td>\$120.00</td> </tr> <tr> <td>Total:</td> <td>\$ 1,160.76</td> </tr> </table>		Transportation:	\$ 355.80	Hotel/Motel:	\$ 185.96	Registration:	\$499.00	Other (specify): Adv. Meal Per Diem	\$120.00	Total:	\$ 1,160.76	Rationale: <p>The Criminal Justice System: Race, poverty, and punishment now dominate the criminal justice system narrative and that narrative is driving a cultural change that is having a significant impact on court collections and compliance in courts around the country. The question is, will that impact prove to be positive or negative?</p> <p>The 7th Annual Conference of American Court Collections will bring agencies from across the US to discuss court collections, compliance, trending legislation and the criminal justice system.</p>	
Transportation:	\$ 355.80												
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Other (specify): Adv. Meal Per Diem	\$120.00												
Total:	\$ 1,160.76												
**Additional Person(s):		Funds Available in Department Budget? x Yes <input type="checkbox"/> No (List department, line item and amount) <table border="1"> <thead> <tr> <th>Commitment #</th> <th>Fund #</th> <th>Cost Center #</th> </tr> </thead> <tbody> <tr> <td>588261</td> <td>100002023</td> <td>4820301000</td> </tr> </tbody> </table>		Commitment #	Fund #	Cost Center #	588261	100002023	4820301000				
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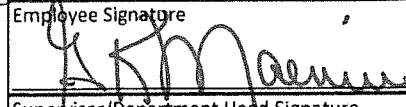
/s/ Kizzy Burton		Court Order No:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
Employee Signature	Date		
Mary Ann Nicholas 2/13/2023 Supervisor/Department Head Signature Date		Date:	

This form is to be used for all out-of-state trips requiring advance approval by the Commissioners Court. Please submit this form as far in advance as possible. This form must be submitted to the Administrator's Office no later than 12:00 noon on Wednesday for inclusion on the following week's Commissioners Court agenda.



Tarrant County Out-of-State Travel Request

Department: HIV Administrative Agency		Name: Lisa Muttiah <small>** If applicable, list additional names below.</small>																			
Conference/Seminar Name: Trauma Informed Care Collaborative																					
Destination: New York, New York		Dates: Departure: April 26, 2023 Return: April 28, 2023																			
Project Expenditures: <table border="1"><tr><td>Transportation:</td><td>\$</td><td>-</td></tr><tr><td>Hotel:</td><td>\$</td><td>567.00</td></tr><tr><td>Registration:</td><td>\$</td><td>-</td></tr><tr><td>Per Diem:</td><td>\$</td><td>105.00</td></tr><tr><td>Other (specify):*</td><td>\$</td><td>-</td></tr><tr><td>Total:</td><td>\$</td><td>672.00</td></tr></table>		Transportation:	\$	-	Hotel:	\$	567.00	Registration:	\$	-	Per Diem:	\$	105.00	Other (specify):*	\$	-	Total:	\$	672.00	Rationale: Over the course of 3 years, the HIVAA will work together with CAI Tap-In subject matter experts to establish a trauma-informed culture across the jurisdiction and train subrecipients to provide services with a trauma-informed lens. This work is critical because 95% of people living with HIV have experienced some form of trauma, which can make them reluctant to access needed medical care. Throughout the project, the HIVAA will learn from the experiences of colleagues across the country about best practices in how to establish and create a successful trauma-informed culture within the jurisdiction. This learning collaborative is paid for through CAI Tap-In and as a part of the project, the HIVAA will send staff members to meet in person, at CAI's New York offices, along with other similar jurisdictions to network and work together to discuss different challenges and solutions that jurisdictions have experienced during the course of the collaborative.	
Transportation:	\$	-																			
Hotel:	\$	567.00																			
Registration:	\$	-																			
Per Diem:	\$	105.00																			
Other (specify):*	\$	-																			
Total:	\$	672.00																			
**Additional Person(s): Kaitlin Lopez Lonneta Wilson 		Funds Available in Department Budget? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (List department, line item and amount) <table border="1"><tr><td>Commitment Account #</td><td>Fund #</td></tr><tr><td>588291</td><td>Grant-2004</td></tr><tr><td>Grant # (if applicable)</td><td>Cost Center #</td><td>Cost</td></tr><tr><td>E0024-2024</td><td>1132300000</td><td>\$ 672.00</td></tr></table> Travel costs will be paid for or reimbursed by CAI's Technical Assistance Provider - Innovation Network. To allow for participation fully in the final day, identified funding to cover any cost not reimbursed for final day of travel.		Commitment Account #	Fund #	588291	Grant-2004	Grant # (if applicable)	Cost Center #	Cost	E0024-2024	1132300000	\$ 672.00								
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 Employee Signature		01/27/2023 Date		Court Order No: <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
 Supervisor/Department Head Signature		2/7/2023 Date		

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Updated: Aug 2011